

Participant Manual



CJ'13

XII CANADIAN JAMBOREE

CAMP WOODS
SYLVAN LAKE, ALBERTA
JULY 6-JULY 13, 2013

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WELCOME!!!

Welcome to Alberta! We are both very excited to be hosting you and CJ2013 in our own backyard. We are sure that you will all have many opportunities to experience Alberta hospitality first-hand, but let us be the first to extend a friendly and welcoming left handshake.

Attending a Canadian Jamboree is an experience like no other. This is the largest gathering of Scouts held in Canada, and we are hopeful that you will take the opportunity to meet as many of them as possible.

Be prepared to participate in challenging and fun programming, meet new friends from all across Canada and other countries, and explore all that Camp Woods has to offer. Make sure to take advantage of every opportunity that you have to challenge yourself. Be sure to take the time to actively reach out and engage with participants from outside of your own patrol.

For some of you, this may be your first Jamboree. Jamborees are jam-packed with some of the coolest programming and activities that Scouting has to offer. Participating in a Jamboree is sure to enrich your personal Scouting experience, and we're so glad that you'll be here to share the time with us and thousands of others. We are confident that great adventures lie ahead in West World, The Bone Yard, Sylvan Crusades, and Atlantis!

We'll both be at CJ2013 and we'd love to meet you! Andrew will be working hard in the Offer of Service Subcamp, and Kaylee will be running around the X Center. Please do take the time to introduce yourself and say "hello".

We know you'll come away from CJ2013 with great memories, new friends, new crests to add to your campfire blanket, and new stories to tell for years to come.

Enjoy the Jamboree experience, and most importantly, have lots of fun taking part.
See you soon!

Andrew Price
Chief Commissioner
Chair of the Board of Governors

Kaylee Galipeau
National Youth Commissioner
Chair of the National Youth Network

DATES

The Jamboree will be held at Camp Woods from Saturday July 6, 2013 to Saturday July 13, 2013.

The Opening Ceremony is scheduled for the evening of Saturday July 6, 2013 at 19:00.

Patrols will not be permitted on site prior to July 6 except where extraordinary circumstances have dictated such. For such cases, you must contact the Jamboree Office (613-224-5131 ext.258 or cj2013@scouts.ca).

Saturday, July 6

The day of arrival will be used to set up tents, dining tarps, kitchens, and cooking stoves and will give your Patrol an opportunity to ready your site and learn the location of everything. A self directed tour of the Jamboree site by Patrols, shortly after arrival, will help everyone to locate all general site services.

The Opening Ceremony will be held at the Main Stage at 19:00.

Sunday, July 7

The day will commence with various spiritual observances. An ecumenical Scouts Own will be held at 9:00am at the Main Stage.

Regular programming will run for the afternoon period beginning the 10 full program periods. Program periods will run from 9:00 to noon and 13:30 to 16:30 each day ending on Friday, July 12.

Friday, July 12

Afternoon – Prepare for departure.

The Closing Ceremony will take place at Main Stage at 19:00.

Saturday, July 13

All Patrols will depart from the site.

THE SITE

Weather in July is very favourable for camping. The days are warm to hot while the evenings are cool (high 20's during the day and as low as 5 to 10°C at night). A sweater could be needed in the evening. Short rain bursts often occur during this time of year.

Mosquitoes and some black flies can be a nuisance and all participants should be prepared.

The camping areas (the Subcamps) are within easy walking distance of the X-Centre, Main Stage and most program areas.

The total distance from one end of the Subcamps to the other is approximately 1 km. Distances should not be a problem, however, please note that the terrain is moderate in places with some hills.

You will have a real opportunity to learn about camping in harmony with the environment. Most of the site consists of wooded camping areas. **Smaller tents**, housing 3 to 4 persons, are highly recommended. Be sure to practice setting up tents and tarps.

Keeping in mind our goal to make this Jamboree as environmentally friendly as possible, we ask participants to consider the impact camping has on natural surroundings. All participants should become familiar with "Low Impact Camping" which is basically leaving little or no trace of your presence on what was your campsite. With the above in mind there will be no cutting of trees or other vegetation. All supplies needed to erect a dining tarp must be brought to the site. **NOTE: You will carry ALL equipment and gear to your site.**

No open fires will be allowed at the campsites and all cooking must be done on camp stoves. In each subcamp, staff will be inspecting the sites in their area to ensure safety.

Removal of turf, digging or trenching of any kind is permitted only after checking with your Subcamp Headquarters. Throughout the site, cables and water lines have been laid. These can be easily damaged if care is not taken when working around them.

PATROL OF ORGANIZATION

The basic organization for the Jamboree will be a Patrol, ranging from a minimum of three youth plus two leaders to a maximum of eight youth plus two leaders. Each Patrol is expected to plan and equip itself to be self-contained, and Scouters will assume complete responsibility for their Patrol.

As a rule, Patrols will be randomly allocated to different Subcamps throughout the site. Each Subcamp will endeavour to provide a "national atmosphere" by hosting Patrols from across the country. The purpose is to provide each Patrol the opportunity to meet and learn from their fellow Scouts.

APPLICATION AND REGISTRATION

A copy of your completed registration and payment should be sent to the Jamboree office at the National Headquarters in Ottawa. Applications postmarked after January 31, 2013 should be accompanied by the full Jamboree fee of \$750.00 for each participant (the early discount will not apply). These late applications will be accepted on a space available basis.

NOTE: Scouts Canada's national policy on child protection requires that all adults registering for CJ 13 must be a registered member of Scouts Canada and have completed the volunteer screening process which includes a police record check that is valid at the time of the Jamboree. Screening also applies to adults registering from outside of Canada.

We recognize that participant and Patrol information may change before the Jamboree. Changes can be phoned in or e-mailed (cj2013@scouts.ca) to the Jamboree office at National until June 19th, 2013. No refunds will be made during the Jamboree. Refund cheques will be mailed following the event.

Action on Arrival

To get Patrols into their Subcamps as quickly as possible we will be doing most registration activities off the Jamboree site. Check-in points will be set up. Registration staff will confirm each Patrol's details at these check-in points. To help move your Patrol through the check-in points as quickly as possible, the Patrol leader should have the following documents ready for presentation:

1. Completed Patrol arrival form.
2. A cheque payable to Scouts Canada for any unpaid fees.

When your Patrol arrives at one of the checkpoints, or the Jamboree, your Patrol Scouter will receive an arrival package. Groups who have paid their Jamboree fees in full and who have no change in their Patrol members will receive a green sticker on their arrival package and may proceed directly to their Subcamp.. Patrols who have added or subtracted members or who still owe Jamboree fees will receive a red sticker on their arrival package and must immediately correct any registration issues with the Admin team.

Subcamp Staff will escort Patrols to their Subcamp.

Computer Record system

The Jamboree Office nationally records all registration information received from Patrols and Offers of Service. The system provides full data on names and Subcamp locations of all registered Jamboree participants. This function moves to the site in July 2013 and will record any changes and will update information. This information will be utilized by Jamboree staff to provide information to participants and Jamboree organizers. Ensure all information in MyScouts is accurate and up-to-date before departing for the Jamboree site.

Jamboree Fees

The Jamboree fee paid by participants has been determined by the Jamboree Planning Team. In some cases, a charge has been determined by the Council to cover transportation and local contingent expenses.

The fee breaks down approximately as follows:

- **Site Development: 20%**
We will develop all systems, roads and facilities to the standards required, for over 6,000 people. After the jamboree we will return the camp to the Northern Lights Council in better shape than we received it. We will also reimburse Camp Woods for revenues lost while the jamboree is running.
- **Program: 24.5%**
This goes to provide all of the program activities. It includes all activity planning and preparation as well as all equipment needed (i.e., canoes, bikes etc.) to run the programs that will be offered at CJ13. This also covers the X-Center, Opening/Closing ceremonies, and required Program bussing.
- **Food: 22.5%**
Units will have raw food stuffs delivered twice daily. Menus will be nutritious and well-rounded. Preparation will be done by units at their campsites.
- **Administration Planning: 17%**
This portion goes towards the expenses related to planning and administering a large scale event like this. It includes all Planning meeting expenses, all aspects of registration including the jamboree office, program scheduling, finance expenses (including on-site set up), operating the QM operation, IT and Risk Management.
- **Jamboree Services: 10.5%**
This will provide for all the support required (i.e., Medical facilities, Security, Fire/Safety, Sub-camps, PR) to ensure a great camping experience. Transportation from and to the closest airports, bus station and train station to the camp, is also included.
- **Subsidy: 1.5%**
This small subsidy will be applied for by Units to help those units who, because of location or economic standing, have an added burden for costs.

JAMBOREE TRAVEL

Travel to and from the Jamboree is the responsibility of the Patrols, perhaps with the help of local Scout Councils. You are expected to arrange for arrival on Saturday July 6th and for departure on Saturday, July 13th.

In a few cases, Patrols may be encouraged to participate in a provincial contingent travel plan. In other cases, Patrols may be left to arrange their own travel. All Patrol members need to plan to arrive at the site together.

Patrols arriving by air will be met at either the Calgary International Airport or Edmonton Airport, bussed to the Jamboree and returned to the airport for the journey home. This service will also be provided to and from the Bus Terminal and Via Rail Terminal in Calgary and Edmonton.

MEDICAL INFORMATION

All Patrol Scouters are responsible to make sure medical information for Scouts is accurate and up-to-date in MyScouts.

Participants from the USA and overseas locations should ensure that they have Travel Insurance including medical coverage, adequate funds (or access to these) to cope with any medical attention that may be required. We suggest travellers' cheques or valid credit cards with appropriate limits.

See section entitled MEDICAL INSURANCE - for insurance coverage details.

UNIFORM

Appropriate activity wear will be worn for program activities. Minimum identification for off-site activities will be the Jamboree neckerchief.

Participants may travel in Program Activity uniform if they wish but it is not a requirement. We do suggest, however, that you wear a neckerchief and/or Scouts Canada identifier.

At the Jamboree all participants and Offers of Service are required to wear their Jamboree bracelet at all times to identify their role at the Jamboree. Bracelets will be included in your welcome package.

PERSONAL KIT LIST

Plastic bags for packing	Protection for chapped lips
T-shirts	Insect repellent (non-aerosol)
Long sleeved shirt	Biodegradable soap
Long pants	Comb
Shorts	Toothbrush and paste
Underwear	Deodorant (non-aerosol)
Heavy sweater	Sleeping bag
Nylon jacket	Sleeping or foam pad
Socks	Groundsheet (heavy dew)
Extra WOOL socks	Personal First Aid kit
Sleepwear	Net bag for drying and storing dishes
Footwear for wet weather	Plastic cup, plate & bowl
Hiking boots	Knife, fork and spoon
Roll of duct tape	Mending kit (needles, thread, and safety pins)
Flashlight	Scout Tilley Hat
Rainwear and hat	Running shoes
Swimsuit	Pocket/folding knife only (optional)
Sun screen with SPF30 or higher	Camera
Sunglasses, 100% UV protection	Water bottle
Personal toiletries	Personal worship document (i.e. Bible or equivalent) (optional)
Notebook and pencil	Badge swapping materials
Shoes for water activities (old sneakers or "water shoes" to protect feet from rocks and stones)	
Reusable container for lunches including a lunch bag, sandwich and drink container.	
Packsack or frame rucksack. Packs should fit well and be capable of carrying personal gear and a fair share of Patrol gear. A daypack would be useful for offsite trips.	
NOTE: Do not bring pets, fireworks, or walkie-talkies. Knives are to be carried, by those with a Knife Permit, in your packsack, and in "checked" luggage when travelling by air.	
Since there will be no "safekeeping" facilities for valuables, you should ensure that your personal articles are covered by your residential insurance policy.	
Your name and Patrol number should be on every article of personal gear to facilitate the job of the Lost and Found department.	

Each pack should have a baggage tag attached with the participant's **Name, Patrol Number, Subcamp Name, and XII Canadian Jamboree, Camp Woods, Alberta**. Since baggage tags have been known to come loose in transit, it would be wise to place a card with the same information inside the pack.

PATROL KIT LIST

Lightweight tents - poles should be of good quality to withstand strong wind.

Separate tent(s) for Patrol Leaders.

Tarp with ridge rope for dining shelter, guylines and pegs (no "car ports") - Guy lines should have an interrupter bungee.

An additional heavy-duty nylon or plastic fly complete with guylines and bungee interrupters may be useful.

One hammer - for pegs.

One combination screwdriver.

Tent repair kit

Sheets of 6 mil. plastic, 1.2 x 3.6m with poles to rig as windbreaks around the cooking and dining area and tents. All guylines and cords should have bungee interrupters.

First aid kit.

One large locking equipment bag for storage of personal gear while taking part in water activities.

Soft sided cooler bag for overnight storage of food.

Extra tent pegs, 30 to 35 cm suitable for hard soil and to hold tent and the fly in high winds.

Clothespins.

Grommet Kit.

Extra guy line ropes with bungee interrupters.

Duct tape is recommended

PATROL GEAR TO BRING

Cooking for:

5-6 7-10

1	2	Propane Stoves or Naphtha Stoves (check requirements for air travel)
1	2	Fry pans (light aluminium) 30 cm diameter
2	3	Cooking pots 22.5 cm
2	3	Cooking pots 15.5 cm
1	1	Tea or coffee pot (metal)
1	2	Mixing bowls (plastic or metal) 2.5L
1	1	Serving spoon
1	2	Vegetable knives
1	1	Egg lifter or spatula
1	2	Stove-top toaster
1	1	Can opener
1	1	Can punch
4	4	Dish washing pans (also for personal use)
1	1	Grey water disposal container to carry wastewater to disposal site
1	1	Funnel for refilling stoves if required
2	2	Pot lifters
3	3	Dish towels
1	2	Collapsible Water carrier (large)
4	6	Plastic Garbage bags (large)
2-4	4-6	Reusable containers for bulk foods
		Containers with screw tops for tea bags, sugar, coffee, etc.

Tents

Tents should accommodate three or four persons each. Separate tents are required for Patrol Leaders. Bring the best quality tents your Patrol can afford to buy, or the best you can borrow.

You can make your own flysheets from 6 mil. plastic sheeting. Tents should have strong poles that can withstand high winds. Bring replacement poles and/or repair materials as well as extra guyline ropes and a grommet kit.

Dining Fly Set Up

Jon Noble, an experienced Scouter, offers this plan for making your dining shelter. Pay particular attention to the grommet size and the condition of the tarpaulin surrounding any grommets in your fly. If the area is worn or frayed, always reinforce it. Duct tape works well.

Be sure to practise setting up and taking down your dining fly in all conditions — especially in windy, wet conditions.

For your fly you'll need: 6 mil polyethylene (3 metres long x 5 metres wide); 8 mm synthetic rope for main pole tie-downs; 6 mm synthetic rope for side pole tie-downs; two rigid aluminium anchors, 0.7 m long, for main poles; ten rigid aluminium anchors, 450 mm long for side poles; six 1.5 m long extendable side poles; two coffee can lids or some similar product; two 2.5 metres long main poles; and fluorescent marking tape.

Please, no "car ports".

Checking/ using the Patrol Equipment

It is recommended that all Patrols participate in at least one Jamboree pre-camp in preparation for the Jamboree. This is a perfect opportunity to pack and use the Patrol equipment prior to the event.

The cooking gear on the list should be used to cook some of the suggested Jamboree meals shown elsewhere in this manual. This will give the Patrol the opportunity to refine the list of equipment and establish the method of food preparation for the suggested meal plan.

How to Pack and Carry the Equipment

Patrols travelling by air should note all baggage allowance regulations. Check with your carrier about size and weight restrictions.

Patrols should also check with their air carriers about the regulations for carrying camp stoves in their luggage or kit boxes. Note that propane tanks and naphtha cannot be transported by air (cooking fuel will be available on site).

It is recommended that some time before departure you hold a packing night. Require all Patrol members to wear their travel clothes and to bring packsacks (or frame rucksacks) and all personal gear.

Distribute the Patrol equipment in a fair and equitable manner among Patrol members.

Members should pack personal and Patrol gear in their packsacks. Several tries may be required before all gear is packed and all members have a manageable load.

Finally, all members unpack, lay out their total loads and make a list of every article (Patrol and personal) in the pack. Make a copy of each list for the Patrol Leader or Patrol QM. Now comes the final packing after which packs should not be reopened until needed on the trip or at the Jamboree. Attach a label to all packsacks and loose equipment showing:

Patrol Name, Patrol Number

Subcamp Name, Scouts Canada CJ' 2013

2124 Township Road 392,

County of Lacombe, Alberta

PARKING

There will be a parking area for Patrol participants or staff in close proximity to the site but access to vehicles will be limited/restricted during the Jamboree. Parking is free.

TRANSPORTATION ON THE SITE

The only vehicles permitted to operate within the site will be those identified as service vehicles. These will include supply trucks/carts, ambulances, fire, security, garbage and Jamboree service vehicles. Some members of Jamboree Staff will be permitted to use bicycles on site. All other traffic will be on foot.

Patrol members will hike to Subcamps, carrying ALL of their personal gear and the Patrol's equipment for distances of up to approx. 1 km.

JAMBOREE STAFF

More than 1,200 Scouters and others will be volunteering to work as Jamboree Staff to ensure that participants enjoy a well-organized and well-operated event.

Staff members have been organized into different departments and sections. Staff neckerchiefs are a different colour than those used by youth and leader participants. Your Subcamp has Service Scouters assigned to your camping area to help you if you require assistance.

SUBCAMPS

There are eight main Subcamps. There will be a separate Subcamp for Offers of Service and the YLT called the Adult Subcamp.

Subcamps	Subcamp Name
1. Central Escarpment/GTA/Shining Waters	Centrosaurus
2. Voyageur/Northern ON/White Pine	Triceratops
3. Chinook/Northern Lights	Albertosaurus
4. Cascadia/Fraser-Valley/Pacific Coast	Raptor
5. Saskatchewan/Manitoba	T-Rex
6. NB/NL/NS/PEI	Lantosaurus
7. Tri-shores/Battlefields	Tribattlesaurus
8. Quebec	Quelsaurus
9. Adult (OOS & YLT)	Who-Ville

Patrol Sites in the Subcamp

The Patrol campsites will be allocated by Subcamp Staff. These will be up to 13m by 13m in size depending on Patrol size and terrain. Each Patrol will be loaned a 8ft picnic table with seats. **Scout Patrols may camp together if required.** Camp together requests must be made through the Jamboree Office prior to arrival on site.

The Job of the Service Scouter in the Subcamp

Each Subcamp will have a number of Service Scouters especially chosen for their ability to help Jamboree Patrols.

The Service Scouter will be there to assist in ensuring that every member of the Patrol has a good Scouting experience at the Jamboree.

The Service Scouter (who will have a number of Patrols to serve) will live in a tent in the Subcamp. The Service Scouter will be the link between the Patrol and the Subcamp Chief and is the person to seek out for help or information on all Patrol matters.

The Service Scouter has all the resources of the Subcamp Staff and the Jamboree Staff to call on. The Service Scouter will be helpful in dealing with any problems your Patrol may have.

Stoves can be hazardous if not used properly. Seek advice when needed from Service Scouters.

While the Patrol Scouter is responsible for the Patrol, he/she is also accountable to the Subcamp Chief through the Service Scouter while at the Jamboree. For this reason, the Service Scouter must be informed about matters concerning the Patrol.

The Service Scouter will be vitally interested, for health reasons, in the cleanliness of the Patrol site, cooking gear and eating utensils. The Service Scouter will insist that all recyclable materials and waste food remaining after each meal be properly disposed of in the garbage/recycling disposal area.

In the absence of Patrols, Service Scouters have the authority to drop tents and otherwise secure Patrol sites in the event of inclement weather or for emergency purposes.

JAMBOREE MEALS

Meals can be one of the highlights at a Jamboree. Much friendship and good comradeship can be developed during meals.

Cooking on lightweight equipment may be a new experience for many participants, so it is **important that the Patrol members have practised cooking the food shown on the pre-planned menus on their Jamboree equipment, before arrival at the Jamboree.** A "camp cookbook" is to be prepared and will be available in advance from the Jamboree website.

Meal menus have been pre-planned in accordance with Canada's Food Guide, and bulk dry ingredients will be available for pickup by Patrols upon arrival. Perishable ingredients will be delivered directly to sub-camps twice daily. Patrols will pick up breakfast and lunch materials at the morning delivery, and dinner and evening snack at the afternoon delivery. **Quantities are designed so that there should be little or no leftovers and no need to keep food cool.**

NO OPEN FIRES ARE ALLOWED!

It is highly recommended that "propane" be the fuel of choice for all cooking equipment. However, where a pressure type cooking stove is used, follow these steps after use:

1. Turn stove off;
2. Allow stove to cool;
3. Keeping face well away from fuel, open the cap to release pressure;
4. Tighten cap.

See also requirements for transporting stoves when travelling.

Fuel Purchase

There will be rental/refill propane tanks available through the QM. White gas (naphtha) in sealed containers will also be available in limited supply.

MENUS

Participant Menus can be found on our website at (<http://www.scouts.ca/cj13/pdf/cj13-participant-menu.pdf>) Please note small changes may occur before the event.

Clean-up After Meals

In accordance with sound health practices, wash dishes in hot, soapy water; rinse in hot water; pass through a disinfectant; cover with a cheesecloth and air dry. Use a "phosphate free" detergent, unlike soap, only a very small quantity is needed to work up good suds. The secret of dishwashing is to use very hot water and scald all utensils.

As soon as you have finished preparing your meal, put on plenty of water for washing up. While you eat, the water will come to a boil and you will be ready to clean up immediately after the meal.

Your Subcamp staff will closely check the food preparation and dish washing practices throughout the Jamboree. Your Service Scouter will be available to give you guidance in safe food preparation and proper dish washing.

FOOD STORAGE

Camping on the Jamboree site requires special precautions concerning storage of food to avoid attracting animals. Bears, skunks, foxes, squirrels and racoons in particular are attracted by the smell of food. Do not, through carelessness, invite furry visitors to your Patrol campsite.

Please observe the following precautions:

1. Following the last meal of the day, be certain that your Patrol campsite is free of all food and open containers.
2. Do not keep any food, candy or chips in your pockets or packs in your tent.
3. Before dark, place any coolers in the designated storage area.
5. Staples such as salt and pepper, dry foods such as rice, macaroni, oatmeal, canned goods (as long as they are unopened) tea, coffee, cocoa (in a closed container) may be stored overnight in your Patrol campsite kitchen.

Do not store or eat any food in sleeping tents

RECYCLING AND GARBAGE

One of our goals is to make this the most environmentally friendly Jamboree ever. To achieve this we all need to work together. The most important thing you can do is **reduce** the amount of garbage and recyclables you generate. This can be achieved by good planning for meals and by using **reusable** containers whenever possible. Any wastes that are left should be sorted into materials that can be recycled (paper, cardboard, No. 1 and 2 plastics, glass, metal cans, propane cylinders etc.) and food wastes that can be composted. All milk containers should be rinsed out. We hope that with good planning on our part there will be very little garbage left. **Ensure all recycling materials go into the proper bins.**

Garbage Barrels Around the Site, the X-centre and Canteens

A number of garbage barrels will be in place around the site, the X-Centre and Canteens on the site. Make sure you use them. Let's help each other keep the Jamboree site tidy.

Do not use fire buckets for garbage

FOOD CONCESSIONS

A number of canteens are located at the X-Centre.

Opening hours of the Canteens on site vary but generally will be 09:00-21:00.

WATER SUPPLY

The primary water system for the Twelfth Canadian Jamboree consists of newly installed buried plastic line in most cases. The water is drawn from drilled wells onsite. All water lines are pressurized.

Taps are located within easy carrying distance of each Patrol campsite. Water must be carried in containers that you bring from the taps to your Patrol campsite; **no drinking or washing is to be done at the taps**. It is important that water not be wasted. Turn taps off when you have filled your water container. Should a break in the line occur, notify your Scouter or the nearest Service Scouter immediately.

Shower System

Only bio-degradable soap may be used in the showers. **Do not drink the shower water.**

In order to reduce the volume of wastewater please shower as quickly as possible and use a low or phosphate free shampoo.

PORTABLE TOILETS

Portable toilets or separate urinals will be used throughout the Jamboree site. Please keep the toilets and urinals neat and clean. At times of pumping out, the supplier will wash and disinfect each toilet. Toilets will be as clean as you keep them.

GREY WATER DISPOSAL

All grey water will be disposed of through the use of holding tanks which are equipped with a filtering system. **No grey water is to be dumped anywhere other than the designated holding tanks.**

ELECTRICITY

There will be **no electrical outlets** in the Subcamps.

MEDICAL AND DENTAL

Each Patrol must be prepared to deal with minor injuries and have a small first aid kit for the purpose. Every injury, no matter how small or insignificant, should be given attention. **Keep a record of treatment of all injuries and report all incidents which may result in a claim to your Subcamp.**

There will be a number of First Aid Posts throughout the site, and there will be a Hospital/Medical Centre located at Gillwell Hall. The First Aider team will determine if any ill or injured person should be sent to the hospital for attention. During night hours the Service Scouter should be informed and an Incident Report (Form 91-112) completed. The hospital will determine if a participant should be "kept in" or relocated.

The Subcamp will keep a record of any participant sent to the hospital and will follow-up on all patients there.

Each Patrol leader must ensure that medical information is complete and up-to-date in MyScouts.

Each participant must provide the number of his or her parent's/guardian's Medicare and/or other medical insurance plan so that payment for treatment can be facilitated.

Patrol Leaders require access to sufficient funds to cope with this requirement until they are reimbursed. A clear arrangement is required between the Patrol Leader and parents/guardians.

All Scouting members are required to immediately report any incident that might lead to a claim by completing an Incident Report Form.

Life Threatening Allergies

It is essential that every individual attending the Jamboree who has any form of life threatening allergy carry a current epi-pen with them at all times in a waist pouch. A second epi-pen, for youth participants requiring such, should be in the possession of the Patrol Leader. Adults should have their second epi-pen in their gear as back-up. Please alert staff to the presence of epi-pens.

DRUG and ALCOHOL POLICY

There shall be no recreational drug, alcohol or substance consumed or made available on any Scout property – owned or leased.

There shall be no recreational drug or substance consumed or made available during any Youth Program activity. "Youth Program activities" include Scouts, camps, hikes, Volunteer training programs, Jamborees or similar event, "Scout Night" with sports teams and similar functions.

There shall be no alcohol at any Youth Program Activity, as defined in 1010(a).

There shall be no alcohol where minors are present.

Scouts Canada reserves the right to apply appropriate disciplinary measures if members are found to be in violation of these policies.

SMOKING

As per Scouts Canada Code of Conduct, "I will not smoke in front of youth." Designated smoking areas will be available.

INSURANCE

The following coverage for accident, sickness and indemnity insurance applies to all registered members of Scouts Canada. **Participants from the United States, participants from other countries and Offers of Service who are not Scouts Canada members are responsible for their own insurance coverage:**

BENEFIT	UPPER LIMIT PER PERSON
1. Accidental Death	10,000.00
2. Dismemberment	
Loss of:	
Both hands or both feet or entire sight of both eyes	10,000.00
One hand and one foot.....	10,000.00
Either hand or foot and entire sight of one eye	10,000.00
One arm at or above elbow	
or one leg at or above knee.....	7,500.00
Entire sight of one eye	6,600.00
Either hand or foot.....	6,600.00
Thumb and index finger of either hand	2,500.00
Thumb or index finger of either hand.....	1,000.00
Any one finger.....	500.00
Speech and hearing in both ears.....	10,000.00
Speech or hearing in both ears.....	5,000.00
Hearing in one ear	1,250.00
3. Paraplegia, quadriplegia or hemiplegia	
All members	\$20,000.00
4. Repatriation Limit	\$10,000.00
5. Rehabilitation	\$10,000.00
* All of the above coverage is available when death or impairment occurs within 365 days of accident.	

6. Dental Expenses

The policy covers expenses (incurred within one year and reported within 30 days) of qualified dentists for accident to natural teeth and, if due to age, dental development is not sufficient to permit complete

treatment within one year, then upon submission (within one year) of a satisfactory report (Standard Dental Claim form) as to the necessary future treatment. The Company will pay for such treatment up to a maximum of \$1,000.00 subject to the following benefit percentage:

Insured person	20%
Company	80%

This is an indemnity policy and is designed to cover members for dental expenses not covered by any other insurance.

Accident Indemnity Benefit

Volunteers who are gainfully employed on a full time basis are entitled to 85% of earnings from all sources, to a maximum of \$200.00 per week for a maximum of 25 weeks, after a seven day waiting period.

Volunteers who are not gainfully employed on a full time basis are entitled to \$100.00 per week for a maximum of 25 weeks.

Incident Report forms (Form 91-112) will be available at the First Aid Post, the hospital and the Administration Office on site. All incidents which may lead to a claim must be reported within thirty (30) days of accident.

Youth Protection

In the case that a report needs to be made concerning youth protection, a report can be done to either the police or to youth protection. In the case of youth protection, in Alberta, call your local Child, Youth and Family Services office at **1-800-387-KIDS (5437)** or **310-1818** (toll-free, 24/7). If the child is in immediate danger, call 911 or your local police.

An individual who is going to report a situation to the proper authorities can also discuss the situation with his or her immediate supervisor for feedback, but must otherwise keep the information strictly confidential. **Most importantly, do not do any investigating yourself. That's the job of the police and youth protection, and it is better to be safe when reporting a situation than to be sorry because you did not report it.**

TRAVEL INSURANCE

As per BP&P, Section 1004, parents are responsible for transporting or arranging for transport of their children to and from Scouting activities. Parents must give their explicit permission to have their children transported by group arranged busses or private vehicles.

Volunteers and/or parents who agree to transport Scouting members to the Jamboree do so at their own risk and they must ensure that their insurance and licensing is adequate for all places en route to and from the event.

Scouts Canada advises that all such vehicles owned and operated by volunteers and/or parents, or busses which are used for transporting members to the Jamboree must be insured by the owner under the Provincial Law of their domicile and that adequate limits of liability insurance are carried – Scouts Canada recommends \$1,000,000 per passenger.

NOTE: Offers of Service who are not members of Scouts Canada are not covered by Scouts Canada's National Indemnity Insurance. If you are not a Scouts Canada member, check with your own insurance company to make sure you have the coverage you wish.

Accident and sickness insurance coverage should also be arranged if participant's hospitalization and medical coverage is not adequate for out-of-province illnesses or accident situations.

SECURITY

Police

The Security Section's prime responsibility will be to provide security at the Jamboree. Security Headquarters is located in Woods Hall. Should you require assistance from this service, notify your Service Scouter or go to your Subcamp Headquarters and have a Scouter there notify Security. The Police and Fire Service will be seen regularly in your Subcamp and will provide guidance on security and safety practices.

In the event of an emergency while you are away from the Jamboree site, find a telephone and call 911. Explain the emergency to the person who answers.

Our Security Director recommends that each Patrol Scouter carry a small photo album containing recent photographs of each Patrol member. This would be of assistance in the event that a situation occurs where a search for a missing or lost participant has to be conducted.

Fire Department

The local authorities will help provide fire protection. Should a fire occur, shout "**FIRE**", and notify **Subcamp Headquarters**.

The Fire Service personnel are experienced fire fighters, fully trained in first aid. They will be patrolling your Subcamp regularly and will give you guidance in safe cooking. They are your friends, but they will insist on safe practices.

FIRE PRECAUTIONS

The utmost care must be taken to ensure that a fire does not occur at the Jamboree. The lighting of cooking stoves and the handling of fuel must be skilfully and properly done. Patrol Leaders must ensure that participants know how to safely refuel and light the stoves as part of Jamboree preparations. Check with the Service Scouter if in doubt.

Besides the obvious fire hazard, unwanted stove fuel is a hazardous waste and must be disposed of properly. Facilities will be provided in each Subcamp at the end of the Jamboree to recycle unwanted stove fuel.

In lightweight tents, occupants should sleep with heads towards the door. If closed, the door should be easily opened to facilitate quick exit in case of fire. **No fires (candles, matches, smoking materials, stoves etc.) are permitted in tents.**

Transporting Stoves on Aircraft

No fuel of any kind may be carried if travel is by aircraft. Consult with your carrier for their regulations.

Fire Regulations

1. No matches or fuel burning devices are to be lit in tents.
2. If a fire starts:
 - a) Yell Fire!
 - b) Report the location of the fire to Subcamp Headquarters.
 - d) Use one of the fire extinguishers in backpacks available throughout the Subcamps. **Do not use water on fuel fires.**
3. Turn off burner valves as soon as possible.
4. If your clothing is on fire, **do not run; stop, drop to the ground and roll until the fire is smothered!**
5. Never light a fuel burning device at the same place where it was just fuelled, and never refuel or light them inside the tent. Wipe up spilled fuels and never refuel a **hot** lantern, stove or other fuel burning device.
6. Store fuel in an unoccupied area - **not in your tent**. Store all flammable liquids away from tents.
7. Know the location of the Subcamp Headquarters or nearest Service Scouter.
8. Give fire fighters and their equipment room to work and move.
9. Obey the fire patrols.
10. **No open fires**
11. Fuel burning devices in camping areas must be extinguished by 23:00, or before you go to sleep, whichever is earlier. Have your flashlight nearby, ready for use.

12. Know the location of the assembly area where you are supposed to go in the event of a fire.
13. Never use cook stoves inside the tent.
14. **No smoking inside the tent!! Smoking is only permitted in designated areas.**

If a Fire Should Occur in a Tent

1. The person first noticing it shouts "**FIRE**".
2. Make sure everyone gets out of the tent immediately.
3. Drop the tent as soon as everyone is out.
4. **Do not try to remove articles from a burning tent.**
5. **Notify your Service Scouter or Subcamp headquarters immediately.**

Fire extinguishers in backpacks will be located throughout the Subcamp.

It is recommended that participants practise, blindfolded, getting out of their tent as a precaution drill for the Jamboree.

LOCATION OF PATROL MEMBERS

It is the Patrol Leader's responsibility to know where the members of the Patrol are at all times and to set up a routine to ensure this.

LOST AND FOUND

Items found in the Subcamp should be turned in to Subcamp Headquarters. Other items should be turned in to Lost and Found at Admin./HQ. If the article is marked with the owner's name, Subcamp staff will try to return the item to the owner. If you have lost an article, check at Subcamp headquarters before checking with Central Lost and Found at Admin./HQ.

Mark all articles with the owner's name and Patrol number before departure for the Jamboree.

NOTE: There will be no safekeeping facilities for valuable articles at the Jamboree. If you bring expensive cameras, radios or other personal belongings, make sure they are covered by a family insurance policy against damage or loss.

JAMBOREE POST OFFICE

The Jamboree Post Office will be located in the X-Centre. It will operate daily during the Jamboree. It will sell stamps, handle outgoing mail and sort incoming mail for delivery to Subcamps where it will be distributed to recipients.

THE JAMBOREE MAILING ADDRESS IS:

ATTENTION:

Your name

Your Subcamp name

Your Jamboree Patrol number

Scouts Canada CJ13

Camp Woods,

RR #1 Site7 Box 4,

Sylvan Lake, AB,

T4S 1X6

JAMBOREE TELEPHONE

The Jamboree telephone number is: 1-403-887-5650

Urgent messages to Jamboree participants will be relayed to the person concerned as quickly as possible. The participant will be asked to call back as soon as located. **It will not be possible to bring a participant to the phone to take an incoming call.**

BANKING

A number of ATMs will be located on site for cash withdrawals. There will be a per transaction fee for this service.

Travellers' cheques cannot be cashed on site without making a purchase.

Travellers' cheques in \$50.00 denominations or smaller can be used to purchase goods in the Trading Post.

Patrol Leaders should control money in \$20.00 travellers' cheques if these are used. We suggest that youth participants not carry travellers' cheques in denominations larger than \$20.00 to avoid loss of large sums of money. Interac card usage is strongly recommended.

Trading Post and Canteens will accept credit cards, cash or travellers cheques but **not personal or Scout group cheques**. Interac will be available in the Trading Post.

JAMBOREE NEWS

A Jamboree newspaper/newsletter will be published to keep participants informed of Jamboree happenings. It will include stories, pictures, announcements, competitions, program events, and many other interesting features. The paper will be distributed free on publication days to participants by the Subcamp staff.

Listen for the addition of our very own Jamboree Radio Station. Details will be posted on the Jamboree website.

PROGRAM

Your Patrol Program

Your Patrol will have chosen activities from which your program will have been designed. Descriptions of these activities were published in the "Jamboree Program Booklet" (www.scouts.ca/cj13). Note that your program consists of ten program periods. You are booked into (at most) eight program activity periods, one period to visit the X-Centre and one "Patrol directed" period.

If you have questions about any program activity, please work with your Subcamp Program Scouter. These Scouters have been trained to assist you. We expect most of the changes you will have needed to make will have been made prior to your arrival at CJ 13. However, we really want to assist you to have the best time in your Jamboree Program.

A Typical Jamboree Day

7:00	Rise and Shine
7:30	Pick up Meal Box
	Prepare Breakfast
	Prepare Bag Lunches
8:30	Depart for Programs
9:00	Program Period
12:00	Lunch
13:30	Program Period
16:30	Return to Campsite
17:00	Pick up Meal Box
	Prepare Supper
18:30	Free Time

NOTE: Several activities require more than one activity period.

Because of transportation requirements, there may be several locations where buses are being loaded. Check the bus schedule in your Subcamp to ensure you are at the right location at the right time to catch the bus to take you to your offsite program.

Program Activities

The "Jamboree Program Booklet" contains a list of all of the program activities. Note any special requirements you will need to participate in the activity. The description will give you some indication of the level of challenge in the activity.

For a number of reasons, some activities may be cancelled. The Program Schedule you receive will NOT contain any cancelled activities. If some activity needs to be closed because of weather or safety, we will make every effort to reschedule you into an activity of similar interest and challenge.

Lunchtime Meals

You are asked to bring a "boxed lunch" or come "fully self contained" each day. This means you need to bring appropriate food with you. By reading the description of the activity you can likely determine if your meals will be eaten in a "picnic" or "on the trail" environment. This will help you in determining the type of food to bring with you. Refer to the menu supplied.

Offsite Equipment

Please note the special requirements column in the "Jamboree Program Booklet". Most required equipment is noted there.

Day Trips:

You will require a "day pack" to carry things like:

lunch	camera	rain gear
sun screen	extra clothing	water
swim gear	souvenirs	

Program Notes

BOTH Leaders are expected to attend each program activity with the Scouts.

Supervision of Patrols during program activities is the responsibility of the Patrol Leader and program staff conducting individual activities. Patrol Leaders are responsible for ensuring Patrol members are capable of participating in the activities they have chosen.

Some program activities may require an additional "user fee". These are noted in the "Jamboree Program Booklet".

Swimming

There are lots of water programs at CJ'13. Check "Special Requirements" for information. There are also some activities where it is quite likely you will get wet and you may want to be wearing a bathing suit. These are noted in the "Jamboree Program Booklet". Swimming areas are designated and supervised by lifeguards. **Swimming is permitted only at these supervised locations during scheduled swim periods. A Patrol Leader must accompany swimmers to the swimming area and provide assistance in ensuring that safety regulations are followed.**

Water safety is a concern. During water activities (other than swimming), Personal Flotation Devices (PFD's) will be worn regardless of swimming ability.

Special Activities

In addition to your Patrol's scheduled activities, there will be exciting special events and programs at the Jamboree.

Spiritual Observance: Throughout the Jamboree there will be times when participants will gather for spiritual observance. Check with your Subcamp for a list of when these are occurring.

Subcamp Programs: Your home away from home is also a site for other programs. Check with your Subcamp Service Scouter for a list of what is happening.

Ceremonies: On **Saturday July 6, 19:00** Patrols are invited to the Opening ceremony. Needless to say you will need to be loud. The event will take place at the main stage which is near the X-Centre. The Closing Ceremony is scheduled for the same location on **Friday July 12th, 19:00**. We may be worn out by then but we will still have the energy to "Rock Alberta".

X-CENTRE

The X-Centre is the hub of the Jamboree and is located adjacent to all Subcamps. It will be an easy-to-find place to meet your Scouting friends and visitors who plan to come to CJ'13.

This is where you'll get the latest information on upcoming Scouting programs and World Scouting news. You will get to meet celebrities, entertainers and other Scouts and Venturers from across Canada and from other countries.

The X-Centre stage will be in operation each day.

Be sure you keep up-to-date with X-Centre events profiled each day on the Information Boards. Come talk to the Camp Chief at his tent. Stop by the Post Office for your postal needs.

Displays, displays, displays. The X-Centre will boast a large array of displays. Look for Alberta Sports Hall of Fame, STEM technology centre, and Eureka to name just a few.

Come and see the largest collection of Scout Badges in Canada displayed by the Badgers Club. It will be the site for trading and showing your Scout Badges.

TRADING POST

Arrangements have been made to carry a full range of souvenir and gift items. Some basic camping equipment and accessories will also be stocked.

The Trading Post will have Interac available for bank card transactions. They will also accept cash, VISA, MasterCard and travellers' cheques.

Participants and visitors alike are encouraged to drop in between the hours of 09:00 and 21:00 daily and pick up their much sought-after souvenir items as a reminder of this exciting event.

The Trading Post will remain closed during Opening and Closing Ceremonies.

Please visit our website for the latest updates. (<http://www.scouts.ca/cj13/trading-post.html>)

Equipment Rentals

Rental Period is from July 6th – 13th

Propane Stove – 2 burner \$40.00

Propane Lantern - \$20.00

Cooler 45.5L – \$25.00

Propane Distribution Tree with hose - \$30.00

Propane will be available on site.

More information to follow. (<http://www.scouts.ca/cj13/trading-post.html>)

INDABA

First introduced in Canada at the 6th Canadian Jamboree, INDABA has been created to enhance adult learning about programs and planning, and to enable Scouters to adapt and implement these in back home programs and events. Since then Indaba has been an integral part of not only Canadian Jamborees, but also world, provincial and regional Scout gatherings.

An Indaba is actually a gathering of African native tribes, but Baden-Powell adapted the word to mean a "gathering or conference of Scouters". At CJ13, INDABA is a series of workshops and activities for adults in Scouting attending the Jamboree.

The INDABA program will operate as workshop sessions held every evening with a choice of sessions offered (normally 1-2 hours duration). The INDABA sessions will be located either in the X-Centre or outdoors nearby. Check with the INDABA Office for details.

CARE CORPS

The Care Corps is made up of clergy and lay people (from all faiths and backgrounds) trained in spiritual services and/or emotional support. Each Subcamp has 2-3 designated Care Corp people on staff to provide support to the patrols and their leaders throughout the Jamboree. Jamborees can be overwhelming for some youth and adults, and the Care Corps staff in the Sub-camps as well as the staff at Sub-Camp Headquarters are available to help in times of conflict, emotional distress or homesickness. We can also offer support if difficult news from home needs to be shared with a youth or leader.

The Care Corps will provide faith services and reflective times throughout the Jamboree. Times and locations for these events will be posted at each Subcamp headquarters as well as the central Care Corps headquarters. The central Care Corps headquarters also offers a "quiet" area where participants and staff can get away from the hustle and bustle of the Jamboree, and play some board games, cards or just chat with someone. Please feel free to drop around the Care Corps for any reason or just to say "hi!".

On the Sunday morning of the Jamboree, an interfaith service will be offered at 10:00 am for everyone at the Jamboree on the same site as the Opening and Closing Ceremonies.

Care Corps Coordinator: Rev. Susan Lukey

Care Corps Assistant Coordinator: Rev. Rob Fennell

QUARTERMASTER

Some Jamboree materials/goods will be available for sale. These can be purchased on site during or at the conclusion of the Jamboree. Normally those that make purchases are:

1. Scout Councils
2. Jamboree Participants
3. Scouter Offers of Service
4. The General Public after the Jamboree

A catalogue of the items with details of purchase and pickup will be available at the QM Store during the Jamboree.

YOUTH LETTER OF UNDERSTANDING

All youth participants are expected to conduct themselves by adhering to Scouting's Promise and Law. The following Letter of Understanding outlines specific behaviours and some the consequences for non-compliance. OOS are expected to have completed and comply to the Scouts Canada Code of Conduct.

This letter should be signed by each participant, parents and Scouters before arriving at the Jamboree:

YOUTH LETTER OF UNDERSTANDING
BETWEEN SCOUTS CANADA
AND
YOUTH MEMBER AND PARENT/GUARDIAN

We the undersigned agree to the following conditions during the entire stay at the Canadian Jamboree 2013:

- All Leaders and Youth Members of Scouts Canada will abide by Scouts Canada's Bylaws, Policies and Procedures,
- All Leaders and Youth Members of Scouts Canada will abide by all Municipal, Provincial and Canadian Laws,
- All Leaders and Youth Members of Scouts Canada will abide by all rules put in place by the Jamboree Organizing Committee to ensure a safe and enjoyable event for all attendees,
- All Leaders and Youth Members of Scouts Canada will not engage in any illicit activities including but not limited to the use or possession of any non-medically prescribed drugs, possession of any weapons, theft, violent acts, harassment or any sexual activities,
- All Leaders and Youth Members of Scouts Canada will abstain from the use or possession of alcohol absolutely,
- Parents/Guardian will be reachable by telephone within a reasonable time at the numbers indicated.

Any CJ'13 participant that does not follow the aforementioned agreement may be subject to attendance at the 'Jamboree Court of Honour' or in serious cases be subject to police involvement.

Disciplinary actions may result in, but are not limited to:

- Suspension from taking part in Activities;
- Curfew;
- Order to be with a Leader at all times while off Patrol campsite;
- Written and/or verbal apology;

- Restitution in the case of damages;
- Jamboree service hours;
- In extreme cases, be sent home at parents/own expense (Parents will be advised immediately of any serious problems).

Youth Members name _____

Signature _____

Parent/Guardian name _____
(Where youth is under 18 years of Age)

Signature _____

Scouts Canada
Section Scouter/Scouter-in-charge _____
(Group Commissioner in the case of a leader)

Signature _____

MAP OF CAMP WOODS

